

WKNO | Public Media

December 19, 2024

WKNO Public Media invites applications for the part-time position of **TV Master Control Operator**.

SALARY: Open, commensurate with experience, skills, and education

SUPERVISION: TV Master Control Supervisor and/or Director of Technology

POSITION AVAILABLE: January 1, 2025

EXPECTED WORK HOURS: 16 hours a week, with the opportunity to fill in for other shifts. Most of the time the 16 hours will comprise of two 8-hour shifts on the weekend.

RESPONSIBILITIES:

The job profile is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee. Duties, responsibilities, and activities may change, and/or new ones may be assigned at any time with or without notice.

- Operate television facility, including but not limited to On-Air Switching, Transmitter Operation and logging, Network Recording, Program Dubbing and Editing, Quality Control, and server-based record / playback system during studio productions.
- Position works closely with traffic management and software.
- Works as scheduled by the Master Control Supervisor to facilitate seamless operation of 24/7/365 broadcast digital TV and FM operation from WKNO's Master Control facility.
- Perform other job-related duties as assigned by Director of Technology and Master Control Supervisor.

EXPERIENCE AND TRAINING REQUIRED:

- High School or Vo -Tech diploma required.
- One year's experience as a Master Control Operator at an automated file-based media facility is desired.
- SBE or other relevant professional certification desired.
- Ability to read and write, add, and subtract correctly.
- Requires individual who is highly organized, detail oriented and able to work under pressure with little or no supervision.
- Must be proficient with Microsoft Windows and Microsoft Office

TO APPLY:

Email resume to accounting@wkno.org, or mail to WKNO TV/FM, 7151 Cherry Farms Rd., Cordova, TN 38016. No phone calls please.

APPLICATION DEADLINE:

Open until filled - WKNO reserves the right to reject any and/or all applications for this position.

WKNO is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, age, national origin, disability status, protected veteran status, or any other characteristic protected by law.